

Use your academic knowledge and experience in a professional work environment to better your career path while benefiting the local community.

This program is ideal for those who are drawn to study international relations and are passionate to discuss and research real global issues such as human rights, globalization, humanitarian action, and international economic development. You will also have the opportunity to gain plenty of insight into the local cultural customs and traditions.

Culture
Learning
Leisure
Community Engagement
Physical Demand

#### **Program Description**

Our international relations internship offers you a valuable experience to hone your theoretical knowledge and skills, and gain an insight on international issues while working in an actual international work environment. You will be working for a variety of organizations; non-profit companies and NGOs, engaged with issues of international affairs and global importance, such as human rights, globalization, humanitarian action, and international economic development or private/public corporations that do business internationally. As an intern, your tasks may include assisting with researching on international policy, drafting and fact-checking reports, writing grant applications, assisting with public awareness efforts, and providing information on international issues to department you work in. You might also be required to organize special events, perform some administrative support work and conduct language training for other staff. In some cases working at project-based may be included.

#### **Cultural Introduction**

Not only will we guide you during your internship, but we will also introduce you into the local culture and customs. After all, you will be spending quite some time here and it is important to know about your surroundings!

During the first week, you will take part in an introduction/culture program where you will learn about the local culture, language and customs through activities such as cooking lessons, local handicraft making and excursions to iconic places.

Our programs are designed to immerse you as much as possible with local people and culture and to encourage cultural exchange between teammates to let you fully integrate you in your new surroundings.

#### What we offer

- Guaranteed internship placement with assigned project and a professional work environment
- Guaranteed English language speaking person in the working environment plus a local language when applicable
- Learning filled and meaningful internship/work assignments that are relevant to the intern's field of study
- A predefined professional role
- Pre-internship personal learning goals and competencies assessments
- Guidance, Supervision and on the job training
- Guaranteed 25+ working hours per week (4 or 5 days a week, depending on the requirements of the intern's educational institution)
- Frequent (bi-weekly/monthly) feedback and progress sessions with the hosting company/organization
- A proper (physical) workplace for the intern
- Welcome and pick-up at the airport
- · Accommodation in an international environment with other interns and like-minded people
- A mandatory introduction week consisting of an intro into the local culture and customs as well as an introduction into the internship placement (academic)
- Minimum one meal per day provided (breakfast)
- Transfers between the accommodation and the internship placement
- 24-hour local support.
- 20 years of organizational experience worldwide

### **Program Duration & Availability**

Min duration (weeks): 4

Max duration (weeks): 26

# **Aims & Objectives**

The internships are set up to serve the needs of the intern as well as those of the host. Our primary objectives are: to help you gain as much experience as possible in your field of study through practical work and the second is to help you create work that will be valuable and beneficial to the organization as well as the local community. All in all, our internships are designed in a way where everyone benefits and only meaningful work is done!

#### **Schedule**

#### **Monday to Friday**

The schedule of the internship depends on the exact fulfillment of your role and other team members when applicable. Generally, you will work from Monday to Friday for at least 25 - 30 hours a week. However, from time to time, you might be asked to work during the weekend.

This schedule can be changed and/or amended depending on weather conditions, local conditions and unforeseen circumstances.

## **Starting Dates**

#### During 2019

This program starts every week.

### During 2020

This program starts every week.

## **Participant Criteria & Requirements**

Minimum age:

Maximum age: -

Minimum English level: Advanced
CRB required: On Signup
Passport copy required: On Signup
Resume copy required: On Signup

**Required qualification:** Related background experience or field of study

### **Additional Requirements**

- An established background in an affiliated field of study
- Proof of qualifications (if applicable) and CV/Resume and a copy of your passport sent by email to the local team at least two weeks before beginning the program
- Motivation letter including learning goals, expectations and specific placement requests from the intern
- Internship requirements from the educational institution (if applicable)

## **Additional Equipment**

Laptop